

Risk Analysis and Management for _____ Date of Use _____

Description of activity:				
Risk Analysis		Management		
Hazard/Harm (People/Environment/Condition/ Equipment)	Risk severity (Initial)	Control (Eliminate/ Minimise)	Action (How will you eliminate or minimise this risk)	Risk severity (residual)

Reviewed December 2020

Emergency procedures Stop activity, assess situation, administer first aid, call emergency services if necessary, notify camp organisers and camp staff		
Equipment needed		
Competencies for person supervising		
Final decision on implementing activity	ACCEPTED by _____	Position _____ Date _____
Comments		

Risk Severity Matrix

Use this matrix when assessing the risk

Likelihood	Insignificant	Minor	Medium	Major	Life Changing
Rare	1	2	3	4	5
Unlikely	2	4	6	8	10
Possible	3	6	9	12	15
Likely	4	8	12	16	20
Almost Certain	5	10	15	20	25

Outcome		Likelihood	
Insignificant	Short term impact	Rare	Less than once in 5 years
Minor	Treated by First Aid	Unlikely	Once 2-5 years
Medium	First Aid and may require further medical treatment	Possible	Once every 2 years
Major	Evacuation and medical treatment required as soon as possible	Likely	More than 1 a year
Life Changing	Serious injury/ illness or fatality	Almost Certain	Once a month

Assessment Outcome

Low (1-3)
Controls may not be needed
Accept risk

Medium (4-6)
Proceed with caution, consider controls

High 8-12
Controls needed to reduce risk

Extreme 15-25
Do not accept risk