



Paddle Boats- Risk Analysis and Management

Risk Analysis		Management				
Hazard/Harm	Risk severity (Initial)	Control (Eliminate/ Minimise)	Action	Risk severity (residual)	SOP	Accepted
Condition: drowning in pond	15	M	Use life jackets on the water	5	Life jackets to be worn at all times and fitted correctly with appropriate clothing	Yes
People: Incorrect use	15	M	Boating under the flying fox Competency for putting on life jackets	5	The rope separating the flying fox is the upstream boundary for the Paddleboats	Yes
Equipment: Damage to equipment	15	M	CYC Staff to check prior to putting out gear and on monthly checklists	5	-	Yes
People: Misuse of equipment	10	E	Supervised activity	5	1 Activity Supervisor to 16 participants	Yes
People: Poor supervision	12	M	Signed off and checked during use	4	-	Yes
People: Impairment of Supervisor	6	E	CYC Staff to look out for signs of impairment	3	-	Yes
Condition: Extreme weather	4	M	Wear hats/sunscreen CYC Staff to be aware of changing conditions	2	-	Yes
<p>Emergency procedures</p> <p>Stop activity, assess situation, administer first aid, call emergency services if necessary, notify camp organisers and camp staff</p>						



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Equipment	Activity SOPs 4 Paddle Boats Life Jackets
Competencies for Activity Sign Off	<ul style="list-style-type: none">• Be able to manage a group of participants 1:16• Follow the Activity SOPs• Actively supervising the participants• Looking out for unsafe actions• Know where to get help/locate CYC Staff or group organizers• Technical information
Final decision on implementing activity	ACCEPTED by CYC Director
Comments Circumstances can change quickly, supervisors need to be diligent in their task, and respond as needed.	