



# Mini Golf- Risk Analysis and Management

Risk Analysis		Management				
Hazard/Harm	Risk severity (Initial)	Control (Eliminate/ Minimise)	Action	Risk severity (residual)	SOP	Accepted
People: Misuse of equipment	10	E	Supervised activity	5	1 Activity Supervisor per 15 participants Treat equipment with respect Participants reminded that the course is for putting not driving	Yes
People: Impairment of Supervisor	6	E	CYC Staff to look out for signs of impairment	3	-	Yes
Condition: Extreme weather	4	M	Wear hats/sunscreen CYC Staff to be aware of changing conditions	2	-	Yes
Equipment: Damage to equipment	1	M	CYC Staff to check prior to putting out gear	1	Make sure all 10 putters and 10 golf balls are returned to bucket	Yes
<p><b>Emergency procedures</b></p> <p>Stop activity, assess situation, administer first aid, call emergency services if necessary, notify camp organisers and camp staff</p>						
<b>Equipment</b>		Activity SOPs 10 golf balls and 10 putters				
<b>Competencies for Activity Sign Off</b>		<ul style="list-style-type: none"> <li>• Be able to manage a group of participants 1:12</li> <li>• Follow the Activity SOPs</li> <li>• Actively supervising the participants</li> <li>• Looking out for unsafe actions</li> <li>• Know where to get help/locate CYC Staff or group organizers</li> </ul>				
<b>Final decision on implementing activity</b>		<b>ACCEPTED by CYC Director</b>				
<p><b>Comments</b></p> <p>Circumstances can change quickly, supervisors need to be diligent in their task, and respond as needed.</p>						

Reviewed August 2019