



# Mini Golf- Risk Analysis and Management

Risk Analysis		Management				
Hazard/Harm	Risk severity (Initial)	Control (Eliminate/ Minimise)	Action	Risk severity (residual)	SOP	Accepted
People: Misuse of equipment	10	E	Supervised activity Supervisor must actively monitor participants and use of equipment to prevent breakage of gear or injury of other participants	5	1 Activity Supervisor per 12 participants Treat equipment and others with respect Participants reminded that the course is for putting not driving Participants advised to be careful when walking around course	Yes
People: Impairment of Supervisor	6	E	CYC Staff to look out for signs of impairment	3	-	Yes
Condition: Extreme weather	4	M	Wear hats/sunscreen CYC Staff to be aware of changing conditions	2	-	Yes
Equipment: Damage to equipment	1	M	CYC Staff to check prior to putting out gear	1	Make sure all 12 putters and 12 golf balls are returned to bucket	Yes
<p><b>Emergency procedures</b></p> <p>Stop activity, assess situation, administer first aid, call emergency services if necessary, notify camp organisers and camp staff, and fill out an incident form when practicable.</p>						
<b>Equipment</b>		Activity SOPs 12 golf balls and 12 putters				
<b>Competencies for Activity Sign Off</b>		<ul style="list-style-type: none"> <li>• Be able to manage a group of participants 1:12</li> <li>• Follow the Activity SOPs</li> <li>• Actively supervising the participants</li> <li>• Looking out for unsafe actions</li> <li>• Know where to get help/locate CYC Staff or group organizers</li> </ul>				
<b>Final decision on implementing activity</b>		<b>ACCEPTED by CYC Director</b>				
<p><b>Comments</b></p> <p>Circumstances can change quickly, supervisors need to be diligent in their task, and respond as needed.</p>						