



# Campout- CYC Fire Wood Creek- Risk Analysis and Management

Risk Analysis		Management				
Hazard/ Harm	Risk severity (Initial)	Control (Eliminate/ Minimise)	Action	Risk severity (residual)	SOP	Accepted
Terrain: Road access	15	E	Access by foot via footpath and rail trail only	6	When accessing area by foot, do so only via foot path and rail trail walkway only, do not access via main road Vehicles driving into camp-out must enter gate turning left	Yes
People: Poor supervision	15	M	Supervised Activity Signed off and checked during use	5	2 Activity Supervisors per 30 participants	Yes
People: Medical issues	10	M	Check ability and potential health risks of the group before leaving Take appropriate first aid e.g. plasters, strapping tape, bug repellent, antihistamine etc.	4	Check ability and potential health risks of the group before leaving All walkers must have appropriate gear including clothing and First aid e.g. plasters, strapping tape, bug repellent, antihistamine etc. A Supervisor must carry some form of communication device	Yes
Environment: stream bordering property	5	M	Familiarize supervisors with area and inform of potential water risk	5	Supervisors familiar with campout area Campers confined to mown areas	Yes
People: Impairment of Supervisor	6	E	CYC Staff to look out for signs of impairment	3	-	Yes
Terrain: Uneven ground	6	M	Mow long grass to prevent hidden objects or topography from going unnoticed	2	Campers confined to mown areas	Yes
Condition: Extreme weather	4	M	Make use of shelter Wear hats/sunscreen CYC Staff to be aware of changing conditions	2	Move out on flood warning	Yes



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Bridge: falling off temporary bridge	8	E	One at a time on bridge Controlled crossing by supervisor over 16 Make use of railing	5	One at a time on temporary bridge Controlled crossing by supervisor over 16, Use railing	Yes
<b>Emergency procedures</b> Stop activity, assess situation, administer first aid, call emergency services if necessary, notify camp organisers and camp staff, and fill out an incident form when practicable.						
<b>Equipment</b>	Activity SOPs Appropriate first aid items Form of Communication, e.g. cell phone					
<b>Competencies for Activity Sign Off</b>	<ul style="list-style-type: none"><li>• Be able to manage a group of participants 2:30</li><li>• Follow the Activity Instructions</li><li>• Actively supervising the participants</li><li>• Looking out for unsafe actions</li><li>• Know where to get help/locate CYC Staff or group organizers</li></ul>					
<b>Final decision on implementing activity</b>	<b>ACCEPTED by CYC Director</b>					
<b>Comments</b>	Circumstances can change quickly, supervisors need to be diligent in their task, and respond as needed.					