



Campout- CYC Fire Wood Creek- Risk Analysis and Management

Risk Analysis		Management				
Hazard/ Harm	Risk severity (Initial)	Control (Eliminate/ Minimise)	Action	Risk severity (residual)	SOP	Accepted
Terrain: Road access	15	E	Access by foot via footpath and rail trail only	6	When accessing area by foot, do so via foot path and rail trail walkway only, do not access via main road Vehicles driving into camp-out must enter gate turning left	Yes
People: Poor supervision	15	M	Supervised Activity Signed off and checked during use	5	2 Activity Supervisors per 30 participants	Yes
People: Medical issues	10	M	Check ability and potential health risks of the group before leaving Take appropriate first aid e.g. plasters, strapping tape, bug repellent, antihistamine etc.	4	Check ability and potential health risks of the group before leaving All walkers must have appropriate gear including clothing and First aid e.g. plasters, strapping tape, bug repellent, antihistamine etc. A Supervisor must carry some form of communication device	Yes
Terrain: Uneven ground & Tripping Hazards	9	M	Mow long grass to prevent hidden objects or topography from going unnoticed Wear covered shoes to prevent tripping or injuring feet	2	Campers confined to mown areas Must wear covered shoes	Yes
Environment: stream bordering property	5	M	Familiarize supervisors with area and inform of potential water risk	5	Supervisors familiar with campout area Campers confined to mown areas	Yes
People: Impairment of Supervisor	6	E	CYC Staff to look out for signs of impairment	3	-	Yes
Condition: Extreme weather	4	M	Make use of shelter Wear hats/sunscreen CYC Staff to be aware of changing conditions	2	Move out on flood warning	Yes



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Bridge: falling off temporary bridge	8	E	One at a time on bridge Controlled crossing by supervisor over 16 Make use of railing	5	One at a time on temporary bridge Controlled crossing by supervisor over 16, Use railing	Yes
Emergency procedures Stop activity, assess situation, administer first aid, call emergency services if necessary, notify camp organisers and camp staff, and fill out an incident form when practicable.						
Equipment	Activity SOPs Appropriate first aid items Form of Communication, e.g. cell phone					
Competencies for Activity Sign Off	<ul style="list-style-type: none">• Be able to manage a group of participants 2:30• Follow the Activity Instructions• Actively supervising the participants• Looking out for unsafe actions• Know where to get help/locate CYC Staff or group organizers					
Final decision on implementing activity	ACCEPTED by CYC Director					
Comments Circumstances can change quickly, supervisors need to be diligent in their task, and respond as needed.						