



Campfire/Cookouts- Risk Analysis and Management

Risk Analysis		Management				
Hazard	Risk severity (Initial)	Control (Eliminate/ Minimise)	Action	Risk severity (residual)	SOP	Accepted
People: Misuse of equipment	12	E	Supervised activity Do not leave fires unattended	5	1 Activity Supervisor 16 years or older per 12 participants Fires are only to be lit with CYC permission as there may be a fire ban in operation Fires must be supervised at all times Fires must be put out at end of activity Make certain there is water/extinguishers nearby for fires that may be out of control or in case of burns Supervisors must make certain the campers know the dangers of fires and very hot equipment Supervisors to be watching for hazardous or dangerous behaviour to prevent or stop it	Yes
Equipment: Injury from Skewer	12	M	Supervised activity Supervisor to actively remind participants to not use skewers in a dangerous manner	4	1 Activity Supervisor per 12 participants Supervisors must make certain the campers know the dangers of fires and very hot equipment If skewers or other objects are used for damper or marshmallows participants must be monitored and be reminded by Supervisor not to play or run around with skewers	Yes
People: Poor supervision	12	M	Signed off and checked during use	4	-	Yes

Reviewed December 2022



Campfire/Cookouts- Risk Analysis and Management

People: Impairment of Supervisor	6	E	CYC Staff to look out for signs of impairment	3	-	Yes
Condition: Extreme weather	4	M	Make use of shelter Wear hats/sunscreen CYC Staff to be aware of changing conditions	2	-	Yes
Equipment: Damage to equipment	1	M	CYC Staff to check prior to putting out gear	1	-	Yes

Emergency procedures

Stop activity, assess situation, administer first aid, call emergency services, if necessary, notify camp organisers and camp staff, and fill out an incident form when practicable

Equipment	Activity SOPs Fire wood, matches Water/extinguisher Skewers
Competencies for Activity Sign Off	<ul style="list-style-type: none"> Be able to manage a group of participants 1:12 Be over 16 years old Follow the Activity Instructions Actively supervising the participants Looking out for unsafe actions Know where to get help/locate CYC Staff or group organizers
Final decision on implementing activity	ACCEPTED by CYC Director
Comments	
Circumstances can change quickly, supervisors need to be diligent in their task, and respond as needed.	